

THE MINUTES OF THE REGULAR SESSION OF THE  
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

January 8, 2018

Regular Meeting

Roll Call                      The Xenia Community Schools Board of Education met in regular session on the eighth day of January, 2018 at 6:37 p.m. at the Xenia Community Schools Board of Education, 819 Colorado Drive, Xenia, Ohio. The meeting was called to order by the Board President, Mrs. Cheryl D. Marcus, Ed. S., and the roll was answered as follows: Mrs. Cheryl D. Marcus, Ed. S., present; Robert P. Dillaplain, M.D. MPA, present; Mrs. Pamela Callahan, present; Mrs. Jennifer Marietta, Esq., present; and Mr. William Spahr, present.

Pledge of Allegiance                      Mrs. Marcus led the audience in the Pledge of Allegiance.

**PRIDE CERTIFICATES**

Presentation of Pride Certificates                      Mrs. Christy Fielding, Assistant Superintendent of Business Operations, presented Pride Certificates to the following:

- A. Recognition of Scott Halasz
- B. Kids of Character: Arrowood – Devon Bottorf; Cox – Avery Jackowski; McKinley – Laryssa Bradley; Shawnee – Mackenzie Duncan; Tecumseh – Ava Wellman; Warner – Colin Pham; Xenia High School – Breonna Anderson; Xenia Preschool – Zain Livers
- C. School Board Recognition

**PRESENTATIONS**

Presentations                      A. Technology Integration – Curriculum Department – Jason Brodehl

**PUBLIC PARTICIPATION**

Citizens Address the Board/General Matters                      No citizens addressed the Board regarding general matters.

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**BOARD BUSINESS**

26-18 School, Fleet, Auto, Comprehensive Facility and Liability Insurance Mr. Spahr moved, seconded by Mrs. Callahan that the Xenia Community Schools Board of Education approve the purchase of School District Fleet, Auto, Comprehensive Facility, and Liability Insurance from Liberty Mutual Insurance Company, administered for the school district by Anderson-Williamson Insurance Agency, Xenia, Ohio, in the amount of \$210,629.00 effective January 14, 2018 through January 14, 2019.

Vote: Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.

B. 27-18 School Support Groups to be Covered by the District's Liability Insurance Mrs. Marietta moved, seconded by Mrs. Callahan to approve the following school support groups be part of the liability coverage this is provided to the school district by the Liberty Mutual Insurance Company: Arrowood Elementary School PTO; Cox Elementary School PTO; McKinley Elementary School PTO; Shawnee Elementary School PTO; Tecumseh Elementary School PTO; Warner Middle School PAC; The After Prom Committee; Xenia High School Band Boosters; Xenia High School Vocal Boosters; Xenia Preschool PTO; Boys Soccer Boosters; Cross Country Boosters; Club Boys Volleyball; Xenia High School Swim Team Boosters.

Vote: Marietta Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Spahr Aye.  
The President declared the motion passed.

C. 28-18 Approve Resolution for Cooperative Purchasing Program Mrs. Callahan moved, seconded by Mrs. Marcus to approved the following resolution:

Resolution Authorizing Political Subdivision  
to Participate in the State of Ohio Cooperative Purchasing Program

WHEREAS, Ohio's Cooperative Purchasing Act (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED BY THE XENIA SCHOOLS' BOARD OF EDUCATION

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C.  
28-18  
Approve Resolution  
for Cooperative  
Purchasing  
Program  
(Continued)

Section 1. That the Superintendent of Schools hereby requests authority in the name of the Xenia Community Schools to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Superintendent is hereby authorized to agree in the name of the school district to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Xenia Community Schools participation in the contract. Further, that the Superintendent does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Superintendent is hereby authorized to agree in the name of the Xenia Community Schools to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Superintendent does hereby agree to directly pay the vendor.

The membership fee for this service is a flat \$100.00.

Vote: Callahan Aye, Marcus Aye, Dillaplain Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

D.  
29-18  
Approve  
Representatives  
and Hearing  
Officers for State  
and Federal  
Programs

Mrs. Marcus moved, seconded by Mrs. Callahan to approve the Representatives and Hearing Officers for State and Federal Programs (January – December 2018)

- |     |                              |              |
|-----|------------------------------|--------------|
| 1.  | Federal Aid                  | Dr. Woodruff |
| 2.  | Title I                      | Dr. Woodruff |
| 3.  | Title II A                   | Dr. Woodruff |
| 4.  | IDEA                         | Mrs. Alliod  |
| 5.  | Title III LEP                | Mrs. Alliod  |
| 6.  | Student Hearing Officer      | Mr. Newell   |
| 7.  | Title IX Hearing Officer     | Dr. Lofton   |
| 8.  | Auxiliary Funds (non-public) | Dr. Woodruff |
| 9.  | Drug Free Workplace          | Mr. Newell   |
| 10. | Drug Free Schools            | Mr. Newell   |
| 11. | ADA Hearing Officer          | Mrs. Alliod  |
| 12. | Preschool Grant              | Mrs. Alliod  |

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- |     |                   |               |
|-----|-------------------|---------------|
| 13. | Ohio K-12 Network | Mrs. Fielding |
| 14. | E-Rate            | Mrs. Fielding |

Vote: Marcus Aye, Callahan Aye, Dillaplain Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

**FINANCIAL REPORTS/REQUESTS**

A.  
30-18  
Approve December  
2017 Financial  
Report

Upon recommendation of the Treasurer, Mrs. Callahan moved, seconded by Dr. Dillaplain to approve the financial report for December 31, 2017, as attached.

Vote: Callahan Aye, Dillaplain Aye, Marcus Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

B.  
31-18  
Approve Resolution  
Accepting the  
Amounts and Rates

Upon recommendation of the Treasurer, Mrs. Callahan moved, seconded by Dr. Dillaplain to approve the Resolution Accepting the Amounts and Rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, as attached.

Vote: Callahan Aye, Dillaplain Aye, Marcus Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

C.  
32-18  
Approve Broker  
Agreement

Mr. Spahr moved, seconded by Mrs. Marietta to approve a Broker Agreement with Montgomery Insurance and Investments Agency, Inc., as attached.

Vote: Spahr Aye, Marietta Aye, Callahan Aye, Dillaplain Aye, Marcus Aye.  
The President declared the motion passed.

D.  
33-18  
Acceptance of  
Donated Items

With grateful appreciation and upon recommendation of the Treasurer, Mrs. Callahan moved, seconded by Mr. Spahr to accept the following donations:

- Christmas gifts and food for needy families – Dayton Eye Surgery Center
- Christmas gifts for families in need – Holly Thompson
- Christmas gifts for families in need – Dena Doolin
- Christmas gifts for families in need – Jessica Huffman
- Christmas gifts for families in need – Amii Davis
- Christmas gifts for families in need – Melissa Kraemer
- generous donation of toys and food items for families in need – Detroit Tire

To McKinney Vento:

- \$250.00 donation – Shawnee Elementary students

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- D.  
33-18  
Acceptance of  
Donated Items  
(Continued)
- 13 pairs of new pajamas and a CD book from Mills Lawn Elementary School 4<sup>th</sup> grade students
  - gently used clothing from Kelly Earwood
- Vote: Callahan Aye, Spahr Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.

**NEW BUSINESS**

- A.  
34-18  
Approve  
Certificated  
Personnel Changes
- Mrs. Callahan moved, seconded by Mrs. Marcus to approve the employment and resignation for certificated personnel, as attached.
- Vote: Callahan Aye, Marcus Aye, Dillaplain Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

- B.  
35-18  
Approve Classified  
Personnel Changes
- Mrs. Callahan moved, seconded by Mrs. Marietta to approve the employment, non-renewal, retirement, resignation, volunteer, and unpaid leave for classified personnel, as attached.
- Vote: Callahan Aye, Marietta Aye, Dillaplain Aye, Marcus Aye, Spahr Aye.  
The President declared the motion passed.

- C.  
36-18  
Approve Revised  
Job Description  
9.81 – Coordinator  
of Communications
- Mr. Spahr moved, seconded by Mrs. Marietta to approve Revised Job Description 9.81 – Coordinator of Communications, as attached.
- Vote: Spahr Aye, Marietta Aye, Callahan Aye, Dillaplain Aye, Marcus Aye.  
The President declared the motion passed.

- D.  
37-18  
Approve Granting  
of Diploma
- Mrs. Callahan moved, seconded by Mrs. Marcus to approve the granting of a diploma to Serena Moss, as attached.
- Vote: Callahan Aye, Marcus Aye, Dillaplain Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

**ANNOUNCEMENTS**

- A. No School – January 15, 2018 – Dr. Martin Luther King, Jr. Day
- B. No School – February 2, 2018 – Professional Development Day

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**GOOD OF THE ORDER**

Good of the Order

- Mr. Soltis reiterated his thanks to the Board for all that they do. He also congratulated the three newly elected/re-elected Board members and new officers. He reported that Carolyn Huber, the new Assistant Treasurer, had started on December 18, 2017 and is doing well. Mr. Soltis commented that it was nice to have a full staff again.
- Dr. Lofton congratulated the Girls' Bowling Team, who won the Viking Classic on January 6<sup>th</sup>, in Miamisburg. Additionally, he congratulated Junior wrestler, Peyton Bartley, who has an 18-2 record and 16 pins, thus far in the season. He also mentioned that the boys varsity basketball team was off to a good start this season with a 6-6 record, and he is looking forward to seeing them progress throughout the season. On a final note, Dr. Lofton congratulated the newly elected Board members and officers.
- Mrs. Marietta remarked that she hoped everyone had a good holiday and welcomed them back. She mentioned that Cox Elementary would be having their S.T.E.A.M. Family Night in a couple of weeks.
- Mr. Spahr thanked Dr. Lofton and congratulated the three Board members that were elected/re-elected. He spoke about how well his grandson, Peyton Bartley, has done in wrestling this year. Mr. Spahr thanked Mr. Brodehl for his presentation and Scott Halasz of the Xenia Daily Gazette for supporting the District.
- Mrs. Callahan congratulated the newly elected/re-elected Board members and thanked Scott Halasz for his supportive articles on the District. She also mentioned that she sent all of the Board members an email regarding the deposit that was made to O.S.B.A. for the Superintendent Search. Mrs. Marcus suggested that the item be put on the agenda for the upcoming special meeting. Finally, Mrs. Callahan reported that her dissertation was approved through IRB.
- Dr. Dillaplain congratulated Mrs. Marietta on being elected and Mrs. Marcus on being re-elected to the Board. He mentioned that he was happy that the Board was in the process of active talks with Paul Fallon regarding a survey, and questioned if the Board would be getting to see the questions before they are released to the public.
- Mrs. Marcus remarked that she was excited to be re-elected and to be a part of a great team that has a heart and the best interest of the District and expects them to do great things in the future. She also commented on multi-tasking and how it can impact our attention to things and can sometimes have negative results, as in breaking her ankle. As President of the Board, she thanked her other Board members for electing her and she hopes that she will be a good leader and will make progress in regards to their goals and objectives that they have set for the year. In closing, she gave a reminder that the Hall of Honor would be coming up in April and that they were currently taking nominations. Mrs. Marcus stated that she hoped building

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Good of the Order  
(Continued)

principals would again be donating baskets for the auction, as they were a big hit, and also suggested that the Board collectively donate one as well.

38-18  
Recess to  
Executive Session

Mrs. Callahan moved, seconded by Mr. Spahr to have the Xenia Community Schools Board of Education recess to Executive Session at 8:09 p.m. for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, pursuant to O.R.C. Section 121.22 (G) (1).

Vote: Callahan Aye, Spahr Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.

Reconvened

The Xenia Community Schools Board of Education returned to regular session at 8:59 p.m.

39-18  
Adjourn

Mrs. Callahan moved, seconded by Mrs. Marietta that the regular meeting be adjourned.

Vote: Callahan Aye, Marietta Aye, Dillaplain Aye, Marcus Aye, Spahr Aye.

The President declared the meeting adjourned.  
Meeting adjourned at 9:00 p.m.

Attest:

Signed:

\_\_\_\_\_  
Treasurer/CFO

\_\_\_\_\_  
President

THE MINUTES OF THE EXECUTIVE SESSION OF THE  
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

January 8, 2018

The Xenia Community Schools Board of Education met in executive session on January 8, at 8:09 p.m. at the Xenia Board of Education, Xenia, Ohio.

The following people were present:

Mrs. Cheryl D. Marcus Ed.S., President  
Robert P. Dillaplain, M.D. MPA, Vice-President  
Mrs. Pamela Callahan, Member  
Mrs. Jennifer Marietta, Esq., Member  
Mr. William Spahr, Member  
Dr. Gabriel Lofton, Superintendent

The purpose of the meeting was to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, pursuant to O.R.C. Section 121.22 (G) (1).

The Board returned to regular session at 8:59 p.m.

Attest:

Signed:

\_\_\_\_\_  
Treasurer/CFO

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President